



**TITLE:** **Anticoagulation Management Services (AMS) Medical Director Responsibilities**

**EFFECTIVE DATE:** *June 2000, revised March 2009*

**PERFORMED BY:** *Anticoagulation Management Services Medical Director*

**RELATED DOCUMENTS:**

**MANUAL:** *Anticoagulation Management Services (AMS) Coumadin Clinic*

**FORMULATED BY:** *Anticoagulation Management Services (AMS) Clinical Pharmacist*

**I. Purpose**

- A. To define the responsibilities of the Anticoagulation Clinic (AMS) Medical Director

**II. Policy**

- A. The Anticoagulation Management Service (AMS) will be the responsibility of ARMC's Pharmacy Department and will function under the guidance of the AMS Medical Director.
- B. Responsibilities of the Medical Director
1. Medical advisement on AMS protocol development and implementation
  2. Medical advisement on policy and procedures for the AMS clinic
  3. Provide a Physician liaison with ARMC medical staff
  4. Meet as needed; at a minimum of biannually; for review of AMS Clinic quality improvement outcomes and program planning
  5. Oversee and provide guidance of clinic activities
  6. Review the patient record for all major bleeding episodes, treatment failures, and significant adverse events
  7. Available to assist or direct the clinical pharmacist if needed during the hours of AMS clinic operation
  8. Sign off on patient progress notes by electronic signature within 30 days of the patient visit.

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<b>Document Approver:</b>	Anticoagulation Management Service Medical Director
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